Auxiliary Emergency Communications (AEC)

Training Course

Unit 0: Introduction

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Auxiliary Emergency Communications (AEC)

Auxiliary Emergency Communications (AEC) is not yet an official position within the National Incident Management System (NIMS).

The Incident Commander has the final authority as to where the AEC personnel will reside within their command.

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Credits

- John Peterson, Department of Homeland Security/Office of Emergency Communications (DHS/OEC)

- Ed Holler, OEC/Interoperable Communications Technical Assistance Program (ICTAP)

- John Powell, OEC/ICTAP

- Randy Kerr, OEC/ICTAP

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Credits (Cont)

- Hank Koebler, Tennessee Emergency Management Agency (TEMA)

- Mike Corey, American Radio Relay League (ARRL)

- Alan Choutka, Illinois Emergency Management Agency (IEMA)

- Michael Paulette, OEC/ICTAP

- Sandi Manchor, OEC/ICTAP

- Theresa Coates, OEC/ICTAP

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Terminal Learning Objective Enabling Learning Objectives

TLO: Discuss administrative requirements of the course in a NIMS/ICS environment.

ELO A: Introduce instructors, course coordinator, and volunteers.

ELO B: Present course goals and objectives.

ELO C: Explain course process and develop expectations.

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Introduction

- Start/End Times
- Breaks
- Restrooms
- Emergency Exits
- Parking Instructions
- Lunch
- Turn off Radios, Cell Phones, Pagers, Computers

- Drinks/Food in Room
- Instructors
- Volunteers
- Building Access
- Smoking Areas
- Course Coordinator

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Course Goal

The goal of this course is to provide instruction to the AEC volunteers so that their individual and organizational efforts/expertise are appropriately integrated into the public safety/service communications support environment:

- At emergency incidents/planned events/training exercises

- Within the emergency management structure (Emergency Operations Center (EOCs), etc.)

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Course Goal (Cont)

- Supporting communications with other organizations (Red Cross, Salvation Army, etc.)

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Course Purpose

- Meet the needs of a volunteer AEC Communicator

- Educate the AEC Communicator on how to work in an EOC/ICS environment

- Standardize basic AEC procedures that can be used either within a state or between states

- Educate volunteers on how to work closely with the public safety community so that communications between the two will be interoperable

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Objectives

- Identify the functions, duties, and responsibilities of the AEC Communicator

- Arrive at an Incident appropriately dressed, equipped, gather information to assess the assignment, and begin initial planning

- Plan, organize, staff, direct, control, and demobilize the AEC group in a safe and effective manner

Objectives (Cont)

- Coordinate with incident sections, communications personnel, and other agencies to accomplish incident objectives

- Design, order, and ensure the installation, operation, and maintenance of all auxiliary communications systems

- Maintain accountability of assigned communications equipment

Unit 0: Summary

1) Described the administrative requirements of the course.

2) Introduced instructors, course coordinator, and volunteers.

3) Presented course goals and objectives.

4) Explained course process and developed expectations.

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